

The British Columbia Forest Service is currently accepting applications from qualified people interested in fire crew positions. The BC Forest Service reserves the right to hire Canadian citizens and may give hiring preference to qualified, permanent BC residents.

Application Deadline: January 31, 2009

Instructions

I) Read the entire application package carefully. Fill out the form legibly.

II) You must attach all of the following to your application form. If you do not have or attach any one of the following requirements, your application will not be processed.

	<u>Attachment</u>	<u>Description</u>
1	Resume and Cover Letter	<ul style="list-style-type: none"> • Maximum 3 pages, plus a <u>cover letter</u> • In your resume ensure to provide detail on relevant <i>Work Experience</i>, and/or <i>Education</i>, as well as highlight any <i>Academic</i> and/or <i>Athletic</i> accomplishments. • <u>You must have a minimum of 2 work related references from a supervisor with current phone numbers.</u> (please note: we reserve the right to contact unlisted references)
2.	Applicant Information Section	<ul style="list-style-type: none"> • Page 3 of this application package
3.	Fire Suppression Crew Working Conditions	<ul style="list-style-type: none"> • Page 4 of this application package • All applicants must sign and date this section at the bottom. Failure to do so will result in a rejection of your application package.
4.	First Aid Ticket (must be valid and recognized by WorkSafe BC – see web site for information *)	<p>Attach a photocopy showing one of the following first aid tickets with expiration date:</p> <ol style="list-style-type: none"> 1. WorkSafeBC OFA Level 1 Ticket with Transportation Endorsement (must have Transport), or 2. WorkSafeBC OFA Level 2 Ticket with Transportation Endorsement, or 3. WorkSafeBC OFA Level 3 Ticket, or 4. St. John's Ambulance First Aid for Industry (SOFA - Industry) plus Transportation Endorsement <p>or</p> <ol style="list-style-type: none"> 5. A photocopy of your receipt of paid and confirmed enrollment in one of the above courses to be completed before the first day of Boot Camp. If you do not have this requirement by this date, you will not be eligible for employment. <p>All First Aid tickets must be valid through September 30th of the application year.</p> <p>* http://www2.worksafebc.com/Topics/FirstAid/Certificates-BC.asp</p>
5.	Drivers License	<ul style="list-style-type: none"> • Mandatory for IA/Rap, preferred for Unit Crew

Other Preferred Qualifications: (*Note: Any of the following may be used as screening criteria without notification.)

- Resource or Wilderness work experience (please describe fully)
- Resource training (Post secondary training in Forestry, Resource Management, Earth Sciences etc - please describe fully)
- High level of academics or fitness achievements (please describe fully with a reference listed)
- WorkSafeBC recognized OFA Level 3

If you have any of the above-mentioned qualifications, please ensure you describe fully in your attached resume. (Bring copies of valid certificates to your interview, if applicable.)

Q & A

Some commonly asked questions:

Q: Where and when can I do my Pre-Employment Test?

A: The Pre-employment testing will be conducted at the beginning of the training (Boot Camp) in late spring for those individuals invited to participate. Look on the Protection Website for more information.

Q: What happens next after I apply?

A: If your application passes initial screening, you will be contacted by phone to attend an interview. If your application is incomplete or late, your application will not be considered but we encourage you to re-apply again the following year.

Q: How can I get more information on my status throughout the process?

A: We encourage you to refer to the website at <http://www.bcwildfire.ca/Employment> for general recruiting status updates. You will be contacted by a recruiting officer if you are successful during the recruiting process and are still being considered for employment. We will contact unsuccessful candidates by email.

Q: How can I update my contact information?

A: You can update your contact information by accessing your on-line application and updating it where it will be automatically changed. If you applied with a hard copy application please contact our office with the new information.

Q: Is it better to apply on-line or by paper copy?

A: The on-line system is the only accepted method of application for employment.

FOR MORE INFORMATION:

<http://www.bcwildfire.ca>

Applicant Information Section

YOU MUST FILL OUT THIS ENTIRE FORM.

Name _____ Weight _____ lbs

Mailing Address _____ Home Address _____

City _____ City _____

Postal Code _____ Postal Code _____

Phone Number Primary () _____ Email Address: _____

(Please note it is your responsibility to ensure this information is up to date)

(Please note email will be the primary means for contacting you)

Have you attached a copy of a valid first aid certificate or registered course receipt? Yes No

Level _____ Expiration Date _____ Certificate Number _____ (Must be valid through Sept. 30 of application year)

Have you attached proof of enrollment in a required first aid course? Yes No

Level _____ Course completion date _____ Location _____

Driver's license Yes No

(Preferred requirement for Unit Crew applicants, mandatory requirement for Initial Attack/Rapattack)

I do **not** have a Driver's license

Province _____ Class _____ DL # _____ Expiry Date _____

Are you a Canadian citizen/permanent resident? If no, other: _____ Yes No

Interview Locations

Indicate with an (X) ONE location most convenient for you to attend an interview. If there is not sufficient response for a given city, we reserve the right to move those interviews to a different city. **All selections are final.**

Vancouver _____ Victoria _____ Williams Lake _____ Kamloops _____

Prince George _____ Ft. St. John _____ Smithers _____ Castlegar _____

Crew Types Ensure you meet all of the weight and first aid requirements as outlined in this application package.

	Weight Restrictions	Minimum First Aid & Drivers License Required
Initial Attack	Total weight cannot exceed 200 lbs. wearing BCFS protective gear (approx. 15 lbs)	WorkSafe BC OFA Level 1 with Transport Endorsement & Drivers License
Rapattack	Personal weight cannot exceed 175 lbs. dressed	WorkSafe BC OFA Level 3 preferred & Drivers License
Unit Crew	No weight restriction	WorkSafe BC OFA Level 1 with Transport Endorsement
Parattack	Total weight cannot exceed 200 lbs Must have one fire season experience	WorkSafe BC OFA Level 1 with Transport Endorsement & Drivers License

Fire Suppression Crew Working Conditions

Please read and answer the following job condition statements carefully and sign and date this page at the bottom.

As a crew member are you willing and able to do the following?

1. Be on or available for standby for the entire summer. Weather conditions dictate the length and severity of each fire season, and crews are often required to be on standby after work hours and on weekends. A duty officer determines which crews will be on standby. This may restrict your recreation time and make planning for personal activities difficult.	Yes	No
2. Travel anywhere on short notice. Often crew members are requested to be ready for dispatch to fires anywhere in British Columbia or Canada on short notice. This could result in missed appointments and often there are no definite return dates.	Yes	No
3. Work extended periods with minimal time off. When not on fires, crew members work a scheduled five day shift with set daily hours. However, once dispatched to a fire, crew members can be expected to work for periods of up to 14 hours per day for as long as two weeks without a day off.	Yes	No
4. Perform strenuous, physically demanding tasks in hazardous conditions. For example: bad weather, smoke, extreme temperatures, high altitude and steep mountainous terrain. This includes working around heavy equipment such as skidders and bulldozers, working with chainsaws, as well as traveling in helicopters and single engine aircraft.	Yes	No
5. Work in isolated areas with limited amenities. Often crew members will be in a situations where there are shared tent/trailer living facilities and limited shower or kitchen amenities for periods of up to 14 days.	Yes	No
6. Carry heavy loads of equipment for long distances in difficult terrain. Tasks expected of crew members require the ability to physically transport various pieces of fire suppression equipment, including portable pumps, hose, chainsaws, water, fuel, hand tools, etc.	Yes	No
7. Take directions and follow instructions accurately in a structured, disciplined environment. Due to the nature and hazards of the job, crew members are expected to receive/follow directions within a structured chain of command.	Yes	No
8. Take part in a daily, structured physical fitness regime if not doing project work. When not on a fire, crew members are expected to maintain a high level of physical fitness by participating in a daily fitness program as well as completing monthly physical fitness testing as per operational standards.	Yes	No
9. Do non-fire related tasks. When not on fires, crew members are expected to do project work and non-fire related tasks such as base camp maintenance, trail construction, silviculture work (thinning, spacing and brushing), conduct tours/demonstrations. Scheduled work shifts (start and stop times) may be altered to accommodate project work.	Yes	No
10. Attend and successfully complete pre-season training at a provincial boot camp. You may be offered a position if you successfully complete a provincial training camp by passing the required classroom and practical elements of fire crew training. Failure to pass this required training will result in no job offer.	Yes	No
11. Do you have any physical or mental limitations that may prevent you from performing any of the job tasks listed above?	Yes	No
Briefly describe any limitations.		
12. Maintain your body weight below 79.5 kg. (175 lbs.) for Rapattack or 91.0 kg (200 lbs.) for Initial Attack/Parattack, fully clothed. Operating procedures require crew members to meet this requirement throughout the entire summer. Failure to do so will result in immediate suspension and possible termination of employment.	Yes	No
13. Crew members will be required to perform rappel procedures, from a tower and helicopter into varying conditions from heights up to 90 meters (300 feet) (For Rapattack applicants only.)	Yes	No

I have read, clearly understood, and accept the above working conditions as outlined. All applicants must sign and date.
Your application will not proceed further in the process without a signature and date.

Signature _____

Date _____